

**BOARD OF EDUCATION
CITY OF LONG BRANCH
NEW JERSEY**

MINUTES

MARCH 29, 2017

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School Auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Dr. Critelli called the meeting to order at 7:00 P.M.

A. ROLL CALL

Dr. Critelli - President	Mr. Grant	Mr. Parnell
Mr. Covin - Vice President	Mr. Dangler	Mrs. Widdis
Mrs. George	Mr. Zambrano	Rev. Bennett – 7:05 P.M.

A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Atlanticville and the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Alvin L. Freeman, Ed.D., Assistant Superintendent of Schools, introduced two students, **JEFFERSON ESPANA SANCHEZ** and **CAMILA DOS SANTOS**, from the Morris Avenue School who will saluted the flag and led the Pledge of Allegiance.

C-1. STATEMENT TO THE PUBLIC

Dr. Critelli made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. STATEMENT TO THE PUBLIC (continued)

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. The Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

Motion was made by Mrs. George, seconded by Mrs. Widdis and carried by roll call vote that the Board approve the following items (D – E5).

Ayes (9), Nays (0), Absent (0)

D. APPROVAL OF MINUTES

That the Board approve the following minutes:

- Agenda Meeting minutes of February 21, 2017
- Executive Session Meeting minutes of February 21, 2017
- Regular Meeting minutes of February 22, 2017

E. SECRETARY'S REPORT

1. BUDGET TRANSFER REPORTS – FY17 FEBRUARY TRANSFERS

That the Board approve the following Budget Transfer Resolution (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

RESOLUTION

WHEREAS N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfer FY17 January Transfers as listed be approved for the month ending February 28, 2017.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: March 29, 2017

E. **SECRETARY'S REPORT (continued)**

2. **BOARD SECRETARY'S REPORTS - FEBRUARY 28, 2017**

That the Board approve the Board Secretary's Reports for the month ending February 28, 2017 (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

3. **REPORTS OF THE TREASURER - FEBRUARY 28, 2017**

That the Board approve the Reports of the Treasurer for the month ending February 28, 2017 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

4. **MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/
BOARD SECRETARY**

Pursuant to N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of the February 28, 2017 Board Secretary's Report, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a).

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

5. **MONTHLY CERTIFICATION OF BOARD OF EDUCATION**

That the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4), we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of February 28, 2017 no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator / Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: March 29, 2017

E. **SECRETARY'S REPORT (continued)**

Motion was made by Mrs. George, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following item (E6).

Ayes (7), Nays (0), Abstain (2) Dr. Critelli and Mrs. Widdis, Absent (0)

6. **BILLS AND CLAIMS – FEBRUARY 15 - 28, 2017 AND MARCH 1 - 29, 2017 FOR CHRIST THE KING AND LAURA WIDDIS**

That the Board approve the February 15 - 28, 2017 and March 1 - 29, 2017 for Christ the King and Laura Widdis, (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

Motion was made by Mr. Parnell, seconded by Mrs. George and carried by roll call vote that the Board approve the following items (E7 – E9).

Ayes (9), Nays (0), Absent (0)

7. **BILLS AND CLAIMS – FEBRUARY 15 - 28, 2017 AND MARCH 1 - 29, 2017 EXCLUDING CHRIST THE KING AND LAURA WIDDIS**

That the Board approve the February 15 - 28, 2017 and March 1 - 29, 2017 excluding Christ the King and Laura Widdis (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

8. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – FEBRUARY 28, 2017**

That the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for February 28, 2017 (which will be labeled **APPENDIX E-5** and made part of the permanent minutes upon Board approval).

9. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF FEBRUARY 28, 2017**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of February 28, 2017 (which will be labeled **APPENDIX E-6** and made part of the permanent minutes upon Board approval).

LONG BRANCH PUBLIC SCHOOLS

Long Branch, New Jersey

STUDENT REGISTRATION

(as of February 28, 2017)

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				305	207	279	791			791
Kdg		56		109	108	119	392			392
1st	88	161	95				344			344
2nd	114	171	93				378			378
3rd	79	141	101				321			321
4th	124	160	107				391			391
5th	108	165	107				380			380
6th							0	382		382
7th							0	353		353
8th							0	351		351
9th							0		369	369
10th							0		381	381
11th							0		292	292
12th							0		325	325
MCI	17						17	8	10	35
MD							0			0
BD	3	8	1				12	20	33	65
LD	58		61				119	21	20	160
AUT	17		17				34	10	5	49
PD						22	22			22
OOD	4	2	4		4	2		10	25	
Home Instruction								3		
TOTAL	612	864	586	414	319	422	3217	1158	1460	5781

February 2016 Figures

School	AAA	GLC	GRE	MA	JMFECLC	LWC	MS	HS		Total
Totals	615	871	629	391	350	424	1113	1410		5803

F. SUPERINTENDENT'S REPORT

Dr. Salvatore requested a moment of silence for Jean VanPelt, a retired district secretary, who recently passed away.

1. WOMEN'S HISTORY MONTH PRESENTATION

2. PRESENTATION OF AWARDS

A) DISTRICT VOLUNTEERS - PARENTS

Nicolas Cuevas Ruiz	Marina Ortiz
Tatiane Machado	Kathryn Angelo
Oscar Hernandez	Wendy Alfaro Rodriguez
Chris Burnett	Jazmine Elliot
Molly Valeska-Leon	Reina Sanchez
Michelle Concepcion	Joboziel Espana Lopez
Reynelda Garcia Martinez	Cynthia Yost
Kasandra Concha-Opazo	Cristina Hernandez Lopez
Maria Jimenez Garcia	Felicia Canales
Alice Nunes	Andrea Sousa
Cecilia Tamayo	

B) TEACHER OF THE MONTH - FEBRUARY

LINDA DOBEL, Kindergarten Teacher, Lenna W. Conrow School, presented by Dr. Critelli.

C) SUPPORT STAFF OF THE MONTH - FEBRUARY

ANISSA BERRY, Instructional Assistant, Joseph M. Ferraina Early Childhood Learning Center, presented by Dr. Critelli.

3. STUDENT COUNCIL LIAISON'S REPORT

Shannon Nutley – Good evening Dr. Salvatore, members of the Board of Education, Central Office administration, faculty, parents and members of the community who are in attendance this evening, this is my monthly report. The Morris Avenue Early Childhood Learning Center and Satellite Campus, led by Mr. Johnson, strives to model the values of the community with their preschool and kindergarten classes. Inviting members of the community in as guests, such as doctors, EMT's, veterinarians and police officers helps the children grasp the importance of the townspeople they live around. With a primary focus revolving around the community, the school is sure to never leave out the parents of the students, inviting them in as often as possible to learn about what their children are doing in class so they have the opportunity to become active participants in their child's education. Immersing the students in the school's environment, called by the staff, "Fantasy all day long," helps the students learn while involving them in fun activities, especially writing. After reading "The Magic Tree House" series, the kindergarten classes at the Morris Avenue School have developed their writing ability to up to five sentences long. The school exemplifies many characteristics of the STEM magnet by bringing in code-pillars to teach the children how to code, as well as having

F. **SUPERINTENDENT'S REPORT (continued)**

3. **STUDENT COUNCIL LIAISON'S REPORT (continued)**

students learn aeroponics and building a garden with flowers and vegetables. To engage their children even further, there are multiple events occurring at the school, one being a Lego STEM assembly. This assembly allows students to create Lego cities while working together in a team like environment. The Morris Avenue School not only gets the students involved, but gets their parents and the community actively involved as well in an effort to work collaboratively with everyone to make student learning exciting in a more enjoyable way.

4. **SCHOOL PRESENTATION**

At the Morris Avenue School, we teach children that they can be anything they aspire to be when they grow up. Throughout their time with us, the students learn about careers through play. Our preschool program focuses on themed play that covers topics such as community, restaurant, hospital and museum. Along with these themes, the students learn the vocabulary, roles, and actions associated with different careers. Knowing about the various careers and playing in roles not only raises their awareness of the different career paths they can pursue but also sets them up for success. Tonight, you will be treated to our students as they share their future aspirations with you through costumes, videos and, of course, music.

G. GENERAL ITEMS

Comments from the Operation and Management Committee Chair (APPENDIX G-1)

Comments from the Instruction and Programs Committee Chair (APPENDIX G-2)

Comments from the Communications/Security Committee Chair (APPENDIX G-3)

Motion was made by Mrs. George, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following item (G1).

Ayes (9), Nays (0), Absent (0)

1. RESOLUTION TO TRANSMIT THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY TO THE COUNTY OFFICE

That the Board approve the following resolution:

RESOLUTION

WHEREAS, the Long Branch Board of Education (herein referred to as "the Board") has submitted a tentative budget to the State of New Jersey on or before March 20, 2017; and

WHEREAS, the Board with County approval will advertise the budget on April 20, 2017 in the legal section of the Asbury Park Press; and

WHEREAS, the tentative budget will be presented at a public meeting held in the auditorium of the Long Branch Middle School on Wednesday, April 26, 2017; and

WHEREAS, the amount of the total operating budget including Pre-school shall be \$97,507,334 of which \$41,439,642 shall be raised by local tax levy; and

WHEREAS, the amount of debt service raised through local tax levy shall be \$463,855; and

WHEREAS, the total budget reflective of all funds shall be \$100,065,879 of which \$41,439,642 shall be raised by local tax levy; and

WHEREAS, school district policy Travel/Reimbursement - Policy #9250 and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2017 - 2018 school year; and

WHEREAS, a Board of Education may establish, for regular district business travel only, a threshold of \$150 per staff member where prior Board approval shall not be required unless this threshold for a staff member is exceeded; and

WHEREAS, the Board hereby establishes the school district travel maximum for the 2017 - 2018 school year at the sum of \$75,000; and

G. GENERAL ITEMS (continued)

1. RESOLUTION TO TRANSMIT THE 2017 - 2018 SCHOOL DISTRICT BUDGET AND TAX LEVY TO THE COUNTY OFFICE (continued)

NOW THEREFORE BE IT RESOLVED, the Long Branch Board of Education hereby submits this Resolution in support of the 2017 - 2018 budget to the County for approval.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

Ayes: 9
Nays: 0
Absent: 0
Date: March 29, 2017

Motion was made by Mr. Dangler, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G2 – G6).
Ayes (9), Nays (0), Absent 0

2. APPROVAL TO GO OUT TO BID

That the Board approve going out to bid for Phase II of the Historic High School renovation project.

3. APPROVAL TO SUBMIT THE NJSBAIG SAFETY GRANT APPLICATION

That the Board approve the submission of the grant application for the 2017 Safety Grant Program through the New Jersey School Boards Insurance Group's MOCSSIF Subfund for the purpose described in the application, in the amount of \$18,239 for the period July 1, 2017 through June 30, 2018.

4. APPROVAL OF OUT OF SCHOOL TIME OBSERVATION INSTRUMENT

That the Board approve the Out of School Time Observation Instrument utilized for the 21st CCLC After School Program - **APPENDIX G-4**.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

5. APPROVAL OF TRANSPORTATION AGREEMENT WITH NORTHERN REGIONAL EDUCATIONAL SERVICES COMMISSION

That the Board approve transportation for a Long Branch High School student, ID# 08001755, in foster care in Bergen County, at a cost of \$207.36 per diem for approximately 72 days, total cost not to exceed \$14,929.92. The route is #LOBRAN.

G. GENERAL ITEMS (continued)

6. APPROVAL TO ESTABLISH F/F KEVIN M. HOY SCHOLARSHIP

That the Board approve the request of the Long Branch Professional Firefighters Local #68 to establish the F/F Kevin M. Hoy Scholarship. The scholarship will be awarded each year to 1 male or female student in the amount of \$1,000, who will be attending a 2 or 4 year college in the fall, is a member of the National Honor Society, has a GPA of 3.5 or better and completion of an essay.

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G7 – G10).

Ayes (9), Nays (0), Absent (0)

7. APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY18

That the Board approve National Vision Administrators LLC for vision care for FY18 at the rates listed below. This represents a 0% increase over last year. This is the fourth and final year of the rate guarantee which also includes an additional benefit of frames each year.

	7/1/17 - 6/30/18
Single	\$3.71
Employee & Spouse	\$6.68
Employee & Child(ren)	\$6.68
Family	\$9.64

8. AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2017-2018

That the Board authorize participation in the Horizon Dental plan for the 2017 - 2018 school year at the rates listed below. This represents a 3.0% change from last year.

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/16 - 6/30/17	7/1/17 - 6/30/18
Single	\$24.80	\$24.99
Employee & Child	\$43.72	\$44.06
Employee & Spouse	\$43.72	\$44.06
Family	\$70.94	\$71.49

G. **GENERAL ITEMS (continued)**

8. **AUTHORIZATION TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2017-2018 (continued)**

	HORIZON	HORIZON
Dental Choice (30)	7/1/16 - 6/30/17	7/1/17 - 6/30/18
Single	\$18.84	\$19.87
Employee & Child	\$36.08	\$38.05
Employee & Spouse	\$36.08	\$38.05
Family	\$61.33	\$64.68

9. **APPROVAL TO ACCEPT CHAPTERS 192/193 ENTITLEMENTS FOR THE 2016 - 2017 SCHOOL YEAR**

That the Board approve the acceptance of the Chapters 192/193 entitlements for the 2016 – 2017 school year as indicated below:

Chapter 192

<u>Program</u>	<u>FY2017 Entitlement</u>
Compensatory Education	\$ 21,499.00
Total	\$ 21,499.00

Chapter 193

Initial Exam & Class	\$ 7,559.00
Annual Exam & Class	\$ 8,664.00
Corrective Speech	\$ 11,486.00
Supplementary Instruction	\$ 18,833.00
Total	\$ 46,542.00

That the Board authorize **Bridgette Burt**, **Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

10. APPROVAL TO ACCEPT CHAPTERS 192/193 ADDITIONAL FUNDING FOR THE 2016 - 2017 SCHOOL YEAR

That the Board accept additional funding for Chapters 192/193 for the 2016 - 2017 school year as indicated below:

Chapter 192

<u>Program</u>	<u>Additional Entitlement</u>
ESL	\$457.00

That the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

Motion was made by Mr. Dangler, seconded by Mr. Parnell and carried by roll call vote that the Board approve the following items (G11 – G20).

Ayes (9), Nays (0), Absent (0)

11. APPROVAL TO ACCEPT FY2016 IMPACT AID

That the Board accept the FY2016 payment for Impact Aid funding in the amount of \$4,031.34.

That the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

12. APPROVAL TO FILE 21ST CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT APPLICATION - YEAR 2

That the Board approve the filing of the 21st Century Community Learning Center Program Grant Application - Year 2 on behalf of the elementary schools in the amount of up to \$550,000.

That the Board authorize **Bridgette Burtt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

13. APPROVAL OF THE MENTAL HEALTH ASSOCIATION PROGRAM

That the Board approve services for the 2017-2018 school year for the following service:

The Mental Health Association Program (MHA) shall provide the evidence-based Lifelines School Based Suicide Prevention & Response Program (herein referred to as "Lifelines Program") for the School. The Lifelines Program is a comprehensive program with specific detailed content for developing a competent school community in responses to traumatic loss. As well as intervention and prevention for suicide risk.

That the Board authorize **JanetLynn Dudick, Ph.D., Assistant Superintendent for Pupil and Personnel Services**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

14. APPROVAL FOR EARLY DISMISSAL

That the Board approve early dismissal for the High School students May 8, 2017 through May 12, 2017 for the purpose of standardized testing.

15. APPROVAL OF ADDENDUM TO SERVICES AGREEMENT WITH MOESC

That the Board approve the Addendum to the Instructional Services Agreement for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities with Monmouth-Ocean Educational Services Commission (MOESC) as outlined on **APPENDIX G-5**.

16. APPROVAL TO FILE THE 1MILLION PROJECT PROGRAM APPLICATION

That the Board approve the filing of the 1Million Project Program application, sponsored by Sprint in partnership with the Sprint Foundation. The project is a multi-year initiative to offer free mobile devices and free high speed wireless internet connectivity to 1 million low income high school students lacking a reliable source of internet access at home. If selected as a member, each participating student may receive either a free smartphone, tablet, laptop or hotspot capability device, 3GB of high speed LTE data per month on the Sprint network for up to 4 years of high school, unlimited domestic calls/text for students who receive a smartphone, and free Children's Internet Protection Act (CIPA) compliant content filter with every device.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

17. APPROVAL TO ACCEPT FY2017 IMPACT AID FUNDING

That the Board approve the acceptance of the FY2017 payment for Impact Aid funding in the amount of \$5,378.96.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

18. APPROVAL TO FILE THE PLTW GATEWAY GRANT APPLICATION

That the Board approve the filing of the PLTW Gateway Grant application. The PLTW, in partnership with Verizon Innovative Learning, is offering eligible middle schools the opportunity to bring Computer Science education to their students with a \$20,000 grant for the implementation of PLTW Gateway computer science units: PLTW App Creators and PLTW Computer Science for Innovators and Makers. If selected, this grant will be disbursed over a two year period and will assist in offsetting the startup costs associated with implementing the units.

That the Board authorize **Bridgette Burt, Coordinator of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

19. APPROVAL TO GO OUT TO BID FOR THE SALE OF SURPLUS EQUIPMENT

That the Board approve going out to bid for the sale of surplus equipment.

20. APPROVAL TO GO OUT FOR COMPETITIVE CONTRACT

That the Board approve going out for a competitive contract for purchasing integrated software for tracking and managing staff attendance and professional development.

Motion was made by Mrs. George, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (G21 – H7).

Ayes (8), Nays (0), Abstain (1) Mrs. Widdis, Absent (0)

21. APPROVAL TO RENEW THE SCHOOL BASED YOUTH SERVICES CONTRACT

That the Board renew the School Based Youth Services contract with the Department of Children and Families (DCF), Division of Child Protection and Permanency for July 1, 2017 to June 30, 2018. The contract amount is \$341,184.

That the Board authorize **Kathy Celli, School Based Youth Services Program Manager**, to serve as the district's contact person for the above actions.

And that **Michael Salvatore, Ph.D., Superintendent of Schools**, be designated the Board's representative to implement the above actions.

G. GENERAL ITEMS (continued)

22. APPROVAL TO RENEW SODEXO'S FOOD SERVICES CONTRACT FOR FY2018

That the Board renew the contract with Sodexo for the 2017 - 2018 school year with a general and administrative charge of \$.1236 and a management fee of \$.103, which represents a 1.5% increase. Sodexo guarantees that the District shall receive a surplus of four hundred six thousand dollars and no cents (\$406,000) for the 2017 - 2018 school year. If the actual surplus for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to district in an amount not to exceed four hundred six thousand dollars (\$406,000). Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.

23. GIFTS TO SCHOOLS

That the Board accept the following gifts to schools indicated:

Donated by:

Kean University	\$500.00 paid to Seman-Tov Bus Company to transport High School students to Kean University
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H. PERSONNEL ACTION - (*pending fingerprints)

1. APPOINTMENT OF INSTRUCTIONAL ASSISTANT

That the Board approve the appointment of the following named individual as an Instructional Assistant for the 2016-2017 school year.

THERESA GILLESPIE*, George L. Catrambone School at a salary of \$15.75/hr. Step 5, effective: pending completion of credentials (Acct#:15-190-100-106-000-09-00) (UPC#:0811-09-SELDI-PARAPF).

2. RETIREMENTS

That the Board accept with regret and best wishes the retirement of the following individuals:

JOYCE DESMOND, teacher, effective July 1, 2017. Ms. Desmond has a total of 23 years of service in the district.

MIGUEL FELICIANO, groundsman, effective September 1, 2017. Mr. Feliciano has a total of 32 years of service in the district.

LAURIE CANCALOSI, Ed.D., Supervisor of Health and Physical Education K - 12, effective July 1, 2017. Dr. Cancalosi has a total of 29 years of service in the district.

3. RESIGNATION - CONTRACTUAL POSITION

That the Board accept the resignation of the following individuals:

CARYN BERMAN, instructional assistant, effective March 15, 2017.

MEAGHAN BRANDT, teacher, effective May 12, 2017.

ENYE CARTER-NEVILLE, instructional assistant, effective March 29, 2017.

CASEY GRIFFIN, teacher, effective June 30, 2017.

JACQUELINE RACCUIA, speech language specialist, effective June 30, 2017.

JACK STOVALL, instructional assistant, effective April 3, 2017.

SANDRA WILLIAMS, teacher, effective September 1, 2017.

*Denotes Personnel sworn in

H. **PERSONNEL ACTION - (continued)**

4. **RESIGNATION - STIPEND POSITION**

That the Board accept the resignation of the following individuals:

MICHAEL DENNIS, 21st Century Program teacher, effective March 10, 2017.

ENYE CARTER-NEVILLE, 21st Century Program safe school environment person, effective March 29, 2017.

LINDA BENNETT, ESL Evening Class advisor, effective March 3, 2017.

5. **FUNDED PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the following funded stipend appointments:

Before School Program (Title 1 funded)

Teacher	Kimberly Walker	\$24.21/hr
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NCLB Consolidated Application and Performance Data Writers

\$27.81/hr

AAA	Jessica Alonzo-LAL	Denise Woolley-Math
GLC	Laura Tracey-LAL	Kalliopi Stavrakis-Math
GRE	Elizabeth Muscillo-LAL	Laura Widdis-Math
JMF	Betsy Callaghan-LAL	Kimberly Walker-Math
LWC	Jennifer Campbell-LAL	Jennifer Long-Math
MOR	Michael Gatta-LAL	Nicole Trainor-Math
MS	Maureen Alexander-LAL	Cheryl Stavola-Math
HS	Tara Okun-LAL	Robin Reinhold Canneto-Math

6. **ANNUAL PART-TIME AND STIPEND POSITIONS - 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the following stipend appointment:

Black Seal Boiler License	Lorenzo Mennella	\$550.00 (prorated)
ESL Evening Class advisor	Susetmarie Carter	\$29.87/hr
Westwood Players Asst./Stage Manager-Spring (max. 35 hrs)	Anton DeLuca	\$25.00/hr

NCLB After School Program (effective date: February 28, 2017)

\$24.21/hr

ELA tutors	Jeremy Martin, Angela Vincent
Math tutors	Matthew Bufano, Melissa Trace, Kiley Fallon, Alyssa Tavernise

7. **COACHING/ATHLETIC STIPEND POSITIONS - SPRING 2017**

That the Board approve/ratify the following coaching/athletic stipend appointments:

Category II

Asst. Varsity Boys Baseball Coach	Peter Spina	Step 6	\$3,000.00
Varsity Baseball Coach	Louis Delauro		Volunteer
Asst. Varsity Girls Lacrosse Coach	Bridget O'Neill	Step 6	\$3,000.00
Asst. Varsity Girls Lacrosse Coach	Solange Simpson*	Step 6	\$3,000.00

**Pending certification*

H. PERSONNEL ACTION - (continued)

Motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board approve the following items (H8 - I1).

Ayes (8), Nays (0), Abstain (1) Mrs. Widdis, Absent (0)

8. EXTENDED YEAR SERVICES - SUMMER 2017

That the Board approve/ratify the following stipend appointments:

JULY 5, 2017 - AUGUST 18, 2017: Monday through Friday (7 HRS.)

Program Facilitator (7 hrs): Michael Gatta \$1,400.00/wk

Bus Drivers: Richard Bunce, Melanie Rizzo \$95.00/day

Bus Aides: Mary Boyce, Terrence King, Veronica Billy \$9.97/hr / \$199.40/wk

JULY 5, 2017 - AUGUST 18, 2017: Monday through Friday (8:30am-12:30pm)

High School Special Education Teacher \$26.00/hr/ \$520.00/wk
Cheryl Scurzo

High School Job Coach
Janette Egan \$26.00/hr / \$520.00/wk

High School Instructional Assistant \$13.36/hr/ \$267.20/wk
Thomas Boyce, Matthew McDermott

Middle School Special Education teacher \$26.00/hr / \$520.00/wk
Katherine Gooch, Kamilah Bergman

Middle School Instructional Assistant \$13.36/hr/ \$267.20/wk
Ana Saner, Elsa Villalobos

Elementary Special Education teachers \$26.00/hr / \$520.00/wk
Jillian Blair, Meghan Hancock, Cheryle Haynes,
Amaryllis Herrera, Dana Hochstaedter, Katherine Koar,
Cory Pedalino, Correne Rodas, Michelle Swobodzien,
Maria Ottaviano, Holly Terracciano

Elementary Instructional Assistants \$13.36/hr / \$267.20/wk
Michelle Borghese, Cynthia Branch, Michael Conte,
Ardenia Clayton, Samantha Cook, Julian Holcomb,
Dawasia Jones, Soledad Navarro, Leovigilda Perez,
Solange Simpson, Kourtney Smith

Early Childhood (PreK & K) Special Education teachers \$26.00/hr / \$520.00/wk
Stephanie Alina, Kristin Gaul, Kimberly Douglas

Substitute Teachers \$26.00/hr
Kirsty Corcoran, Michael Dennis, Altemise Toon, Rene Yennella

H. **PERSONNEL ACTION - (continued)**

8. **EXTENDED YEAR SERVICES - SUMMER 2017 (continued)**

JULY 5, 2017 - AUGUST 18, 2017: Monday through Friday (8:30am-12:30pm)
(continued)

Substitute Instructional Assistants

\$13.36/hr

Molly Guzman, Altemise Toon

Nurse (Fridays Only)

Ann Martin

\$31.43/hr/\$125.72/day

Swim Instructor (Fridays only)

\$26.00/hr/\$104.00/day

Noemi Greca, Wallace Morales

CHILD STUDY TEAM EVALUATIONS: LDTC, Occupational Therapist,
School Psychologist, Social Worker, Speech Therapist, Teachers
(General Education and Special Education certified)

Evaluations

\$350.00*/case

*(*inclusive of case conference)*

Rosemary Dougherty, Eileen Ray, Janet Tucci, Melissa D'Ambrisi,
Gerard Flint, Meghan Amendola, Lindsey Schmeding, Nicholette
Ballard, Mary Ann Galloway, Kerry Keating, Lisa Valenti, Kelly
Murphy, Marjani Morgan, Amanda Russo, Denise Buckley

Case Workers

\$150.00/case

Rosemary Dougherty, Melissa D'Ambrisi, Meghan Amendola,
Lindsey Schmeding, Nicholette Ballard, Mary Ann Galloway,
Lisa Valenti, Denise Buckley, Marjani Morgan

Case Conference Special Education Teachers

\$75.00/case

PreK & K: Tamara Sulzbach, Bonnie Tedeschi, Rene Yennella
Elementary: Beth Gregory, Nicole Howell, Amanda MacDonald,
Ellen Marx, Elizabeth Muscillo

MS/HS: Camille Barone-Simon, Jamie Lynn Bazydlo, Sharyn
Benetsky, Christen Frenkel, Mary Henderson, Maureen Kmet

Case Conference General Education Teachers

\$75.00/case

PreK & K: Jennifer Campbell, Claire Higgins, Kimberly Walker
Elementary: Melissa Christopher, Lauren Crupi, Meredith Fleming,
Melissa Joyce, Twana Richardson, Erika Tornquist,
Laura Widdis

MS/HS: Kirsty Corcoran

9. **SUBSTITUTE TEACHERS**

That the Board approve the following substitute teachers:

Travis Patterson*

Catherine Christopher

H. **PERSONNEL ACTION - (continued)**

10. **SUBSTITUTE INSTRUCTIONAL ASSISTANTS**

That the Board approve the following substitute instructional assistants:

Shatika Wallace*
Susan Ferro

Elizabeth Raffaele*
Madison Hawes*

11. **SUBSTITUTE CUSTODIAN**

That the Board approve the following substitute custodians:

Larry Morris, Jr.*
Robert Prest*

Jose Rodriguez*
Daniel Dunleavy*

12. **SUBSTITUTE CORRIDOR AIDES**

That the Board approve the following substitute corridor aides:

Jose Rodriguez*
Larry Morris, Jr.*

Scott Rothberg

13. **SUBSTITUTE SECRETARY**

That the Board approve the following substitute secretary:

Ronnie McKinnon*

14. **FAMILY/MEDICAL LEAVE OF ABSENCES**

That the Board approve/ratify the family/medical leave of absences as listed on - **APPENDIX H-1.**

15. **ATTENDANCE AT CONFERENCES / MEETINGS**

That the Board approve the attendance of the staff members indicated on the attached list at the conferences indicated - **APPENDIX H-2.**

I. **STUDENT ACTION**

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. c. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

Motion was made by Mr. Parnell, seconded by Mr. Covin and carried by roll call vote that the Board approve the following items (I2 – I5).

Ayes (8), Nays (0), Abstain (1) Mr. Grant, Absent (0)

2. **FIELD TRIP APPROVALS**

That the Board approve/ratify the field trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION**

That the Board approve/ratify the placement/termination of home instruction for the students listed on **APPENDIX I-3.**

I. **STUDENT ACTION (continued)**

4. **PLACEMENT OF ATYPICAL OUT OF DISTRICT STUDENTS AND TRANSPORTATION NEEDS FOR THE 2016-2017 SCHOOL YEAR**

That the Board approve/ratify the placement of, and provide transportation for the 2016 - 2017 school year for the following out of district students:

HARBOR SCHOOL
EATONTOWN, NEW JERSEY

*Extraordinary Aide: \$33,136.00
Effective Dates: 1-3-2017 to 6-22-2017

ID#: 5291466536, classified as Eligible for Special Education and Related Services

*NOTE: Student requires speech interpreter

CHILDREN'S CENTER OF MONMOUTH
NEPTUNE, NEW JERSEY

*Extraordinary Services: \$11,680.00/Student
Effective Dates: 3-1-2017 to 6-16-2017

ID#: 9399809579, classified as Eligible for Special Education and Related Services

*NOTE: Student requires a one to one aide

STEPPING STONE SCHOOL
BLOOMSBURY, NEW JERSEY

Tuition: \$19,879.02/Student
Transportation
*Extraordinary Aide:
Effective Dates: 2-15-2017 to 6-22-2017

ID#: 5310607467, classified as Eligible for Special Education and Related Services

HAMILTON TOWNSHIP BOARD OF EDUCATION
MAYS LANDING, NEW JERSEY

Tuition: \$17,022.51/Student
Effective Dates: 1-4-2017 to 6-30-2017

ID#: 8623152047, classified as Eligible for Special Education and Related Services

5. **CORRECTIONS/REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes indicated:

February 22, 2017

CONFERENCES

Ashley Gwathney, Student Advisor, to attend the National Association of Social Workers-New Jersey sponsored by National Association of Social Workers - New Jersey Chapter to be held in Borgata Hotel & Casino, Atlantic City, NJ on April 30, 2017 thru May 2, 2017 in the amount of \$482.00 (ACCT#15-190-100-320-10-07-00). This should have read \$533.00.

5. **CORRECTIONS/REVISIONS TO MINUTES (continued)**

February 22, 2017 (continued)

CONFERENCES (continued)

Avery Grant, Board of Education member, to attend the National School Boards Association sponsored by NSBA to be held at the Colorado Convention Center, Denver, Colorado on March 25-27, 2017 (ACCT#: 11-000-230-585-390-12-44). Mr. Grant's attendance at the National School Board conference at a cost not to exceed \$1,300.00 should have been included on the February 22, 2017 agenda.

**APPROVAL OF TRANSPORTATION AGREEMENT WITH SOMERSET COUNTY
EDUCATIONAL SERVICES COMMISSION**

That the Board approve transportation for student ID# 20274297 in foster care in Somerset County at a cost of \$392.80 per diem for approximately 63 days at a total cost not to exceed \$19,328.40. This should have read \$306.80 per diem for approximately 75 days at a total cost not to exceed \$23,010.00.

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

Donna Fogler, Gregory School teacher, effective January 3, 2017. This should have read; Family/Medical Leave of Absence using paid days from November 15, 2016 to January 11, 2017 and Family/Medical Leave of Absence without pay from January 12, 2017 to March 8, 2017.

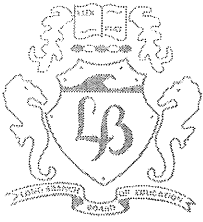
J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. **ADJOURNMENT – 8:00 P.M.**

There being no further discussion, motion was made by Mr. Covin, seconded by Mr. Dangler and carried by roll call vote that the Board adjourn the meeting at 8:00 P.M. Ayes (9), Nays (0), Absent (0)

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary



MINUTES

**OPERATION AND MANAGEMENT COMMITTEE
WEDNESDAY, MARCH 8, 2017– 6:15 P.M.
540 BROADWAY
LONG BRANCH, NEW JERSEY**

COMMITTEE MEMBERS:

Armand Zambrano, Chairperson
Mary George
Bill Dangler
Jim Parnell

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Peter E. Genovese III, RSBO, QPA
Ann C. Degnan
Chris Dringus

FACILITIES

1. Historic High School update - We are actively working on plans and specifications to go to bid for Phase II renovations of the Historic High School at 391 Westwood Avenue. Architects and engineers have been on site nearly every day verifying conditions for the specifications.
2. Testing for lead in the drinking water - The district contracted with Lyons Environmental to perform water tests on 12 locations and nearly 450 drinking water sources. All the paperwork was completed for the testing and we will submit for reimbursement for the cost of the testing.

UPDATE – 160 WEST END AVENUE

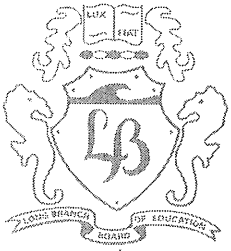
Mr. Genovese gave the committee an update with respect to the environmental conditions at 160 West End Avenue (bus depot). For several years Exxon has been working with their environmental engineer to identify and investigate the water and soil at that location. According to Brinkerhoff, the Board's environmentalist, there is still some outstanding investigation that needs to be done on that site. At some point in time, final conclusions will be made regarding remediation. Exxon still believes the Board of Education has some financial responsibility. Obviously, the Board does not share their opinion. As additional information becomes available we will bring it to the Board.

TECHNOLOGY

1. Online Training - We are actively pursuing a few different platforms for online training. We are currently sampling StormWind Studios, Lynda, Pluralsight, and IT Pro TV.
2. Testing - Updated apps are being pushed to student machines while the servers are being patched and updated as well. Technicians have been assigned to the testing locations for support.
3. PARCC - Updated apps will soon be pushed to student machines and the server work has already began. We are reviewing a few new notes the state has released that may affect our labs but we are already making provisions for accommodations. Technicians have been assigned to the testing locations for support.
4. Historic High School - Quotes have been received and passed on for the security aspect while estimated costs for classroom technology has been supplied. The cost and model numbers will likely change by the time we actually have to order the needed equipment.

GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



AGENDA

INSTRUCTION AND PROGRAM COMMITTEE Wednesday, March 8, 2017 - 5:30 PM 540 Broadway Long Branch, New Jersey 07740

COMMITTEE MEMBERS:

Donald Covin, Chair
Caroline Bennett
Michelle Critelli, Ed.D.
Armand Zambrano

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin Freeman, Ed.D.
Roberta Freeman

1. Policy Debate

Presentation by Nicole Esposito, Supervisor of Humanities 6-12 and Lianne Kulik, Humanities Teacher, Long Branch High School

Long Branch High School's Policy Debate team presented on the importance of the Policy Debate after-school program and highlighted how it has proven to be an instrumental addition to students' academic experiences. Policy Debate is one of the oldest forms of debate, dating back to the 1890s. Within each academic year, the National Speech and Debate Association decides upon a debate resolution, where students are expected to research and write policy solutions to a specific national or international public policy. This form of debate tests students' research, analytical and delivery skills while building student confidence, strengthening study skills and providing opportunities to stimulate real world political affairs. Throughout the presentation, students Margaux Cattelona, Kevin Bello, and LBHS 2016 graduate, Alexis Vasquez, demonstrated key skills and techniques used during debate and shared personal experiences on how this program provides exposure to highly rigorous discussion in a collaborative setting. Due to student experiences and positive feedback, this program continues to flourish. Green Wave Debate shared plans to develop this program across the district by looking for grants for financial support, potentially adopting an *Introduction to Debate* class as a high school elective, and by providing additional mentorship opportunities to expand the program at the middle and elementary levels.

2. Curriculum Updates

3. Questions/Discussion

Goal of the Instruction & Programs Committee

The committee members will actively participate in professional dialog pertaining to the state student learning standards standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and PARCC.

MINUTES

LONG BRANCH PUBLIC SCHOOLS LONG BRANCH, NEW JERSEY

COMMUNICATIONS / SECURITY COMMITTEE MEETING TUESDAY, MARCH 7, 2017

5:30 P.M.

COMMITTEE MEMBERS:

Avery Grant: Chairperson
Donald Covin
Caroline Bennett
Rose Widdis

ADMINISTRATORS:

Michael Salvatore, Ph.D.
Alvin L. Freeman, Ed.D.
Walter O'Neill

1. Crisis Go

Security is a topic that we have to be very careful what we reveal publicly, as much of what we do is classified and cannot be shared with the public. However, with that being said, I can tell you that the Long Branch Public Schools have added a new tool in their effort to protect students and staff in our district during an emergency. CrisisGo uses technology that allows every employee from kitchen staff to after school providers with the ability to call an alert if they see anything that fits the district criteria. Everyone has the capability and training to know when to deploy this newest tool in our safety plan. From lockdowns to power outages, every staff member has all the procedures and protocols with step-by-step instructions at their fingertips.

CrisisGo also offers and provides staff with the ability to create notice groups so they can communicate with students, parents on a district approved platform. Coaches have concussion checklist, students and staff can report bullying and the district also has a student reunification program and maps of all the schools with evacuation routes and AED (Automated External Defibrillator) locations.

2. Parking Permits

A new state law requires all employees to register their vehicles and be issued a parking permit. Currently the security department has issued over 960 permits.

Committee Goals:

The committee members will actively participate in professional dialog pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

OUT OF SCHOOL TIME (OST) OBSERVATION INSTRUMENT

COVER SHEET

CO-OBSERVED?

☐ Yes☐ No

CO-OBSERVERS' INITIALS:

1. _____

2. _____

Program ID/Location:	Observer Initials:	Observation Number:	Room Number:	Date: (mm/dd/yy)	Start Time:	End Time:
ACTIVITY NAME:						
ACTIVITY OVERVIEW (1-2 sentence description):						
ACTIVITY TYPE	<input checked="" type="checkbox"/> ata*	TYPE OF SPACE	<input checked="" type="checkbox"/> one	TOTAL PARTICIPANTS		#
Homework Help/Test Prep		Classroom		Total number of girls		
Tutoring		Gym		Total number of boys		
Academic activities (not homework)		Computer Lab		GRADE LEVELS (circle all that apply)		
Story reading/listening		Library		K	1	2
Visual arts		Cafeteria		3	4	5
Dance		Auditorium		6	7	8
Music		Art Room		9	10	11
Drama		Music Room		12	other	
Crafts		Hallway		PARTICIPATION TYPE		
Sports—practicing/learning a skill		Outside Playground		<input checked="" type="checkbox"/> one		
Sports—playing competitive or non-competitive physical games		Other: _____		*ata = all that apply		
Open, unstructured time (e.g., table games, Internet, free play)		TOTAL STAFF	#			
Staff-assigned learning games (dominos, chess, etc.)		High school student				
Community service		College student or young adult				
College/career preparation		Certified teacher				
Cultural awareness clubs/projects		Specialist or other professional				
Other: _____		Other adult				
At the end of the observation, please indicate what type of skill development, if any, took place in this activity.				PRIMARY SKILL TARGETED IN SKILL-BUILDING		<input checked="" type="checkbox"/> one
SKILL DEVELOPMENT	<input checked="" type="checkbox"/> one	Physical/athletic				
		Artistic				
Skill-building		Math/numeracy				
		Reading/writing/literacy				
Skill practice/reinforcement		Decision making/problem solving				
Neither		Interpersonal communication				
This is a homework activity		Other: _____				

OST INDICATOR ITEM RATINGS

Directions to Observers: After 15 minutes of observation, assign a rating of 1 (not evident) to 7 (highly evident and consistent) to each item below. To select a rating, identify the ODD NUMBER that most closely reflects how evident and pervasive an indicator is. If that number does not precisely reflect the level of evidence observed, then move down or up to the adjacent even number that more accurately reflects the item's presence within an activity.

Note that each indicator may not be present or applicable in each observation; therefore, a rating of "1" may be accurately descriptive and not necessarily negative. The "5" rating is also used in cases where the indicator's presence is implicit within the activity. For instance, if youth are generally friendly to each other throughout the observation, but most do not go beyond a casual, friendly interaction, the rating would be a "5." If the congeniality is active, pervasive, and continuous, the rating would be a "7."

RATINGS:

-----1-----	-----2-----	-----3-----	-----4-----	-----5-----	-----6-----	-----7-----
Exemplar is not evident		Exemplar is rarely evident		Exemplar is evident or implicit		Exemplar is highly evident and consistent

RELATIONSHIP BUILDING: <u>YOUTH</u>		PARTICIPATION: <u>YOUTH</u>	
	Are friendly and relaxed with one another. Youth socialize informally. They are relaxed in their interactions with each other. They appear to enjoy one another's company.		Are on-task. Youth are focused, attentive, and not easily distracted from the task/project. They follow along with the staff and/or follow directions to carry on an individual or group task. Noise level and youth interactions can be high if youth are engaged in the expected task(s).
	Respect one another. Youth refrain from causing disruptions that interfere with others accomplishing their own tasks. When working together, they consider one another's viewpoints. They refrain from derogatory comments or actions about an individual person and the work s/he is doing; if disagreements occur, they are handled constructively.		Listen actively and attentively to peers and staff. Youth listen and respond to each other and staff. They appear interested in what others have to say. They look at peers and/or staff when they speak, and they provide concrete and constructive feedback about ideas or actions.
	Show positive affect to staff. Youth interact with the staff, and these interactions are generally friendly interactions. For example, they may smile at staff, laugh with them, and/or share good-natured jokes.		Contribute opinions, ideas, and/or concerns to discussions. Youth discuss/express their ideas and respond to staff questions and/or spontaneously share connections they've made. This item goes beyond basic Q&A and refers to sharing as part of the activity and within the class norms. Calling out – or disruptively talking out of turn – is not part of this item.
	Assist one another. One or more youth formally or informally reach out to help/mentor peers and help them think about and figure out how to complete a task. This item refers to assistance that is intentional and prolonged, going beyond answering an incidental question. May include assisting one another with drama, dance, step, or sports techniques/moves.		Have opportunities to make <u>meaningful</u> choices. <u>Within this activity</u> , youth choose what they do, how they do it, and/or with whom they collaborate, and they experience the consequences of their choices. This item refers to genuine options about how to accomplish the task, not simple choices such as choosing between two types of games, or two sets of homework pages.
	Are collaborative. Youth work together/share materials to accomplish tasks. Youth are equal partners in the work. This item includes strategizing how to complete a product and includes planning a cohesive product or performance (e.g., a dance, a play, or a musical event) or winning a game. This item is different from item D (above) in that it involves a joint intellectual effort.		Take leadership responsibility/roles. Youth have meaningful responsibility for directing, mentoring or assisting one another to achieve an outcome; they lead some part of the activity by organizing a task or a whole activity, or by leading a group of youth within the activity.

RELATIONSHIP BUILDING: <u>STAFF</u>		INSTRUCTIONAL STRATEGIES: <u>STAFF...</u>	
	Use positive behavior management techniques that allow youth to accomplish the activity's objectives. Staff set consistent limits and clear behavioral standards, and these are appropriate to the age of the youth and the activity type. If it is necessary to discipline, staff do so in a firm manner, without unnecessary accusations, threats, or anger and there is no evidence of disciplinary problems.		Communicate goals, purpose, expectations. Staff make clear the purpose of what youth are doing <u>and/or</u> what they expect them to accomplish. Activity goals/expectations may also be implicit if students are clearly on task without staff direction. This item goes beyond how youth are expected to behave (which would be captured in item K).
	Encourage the participation of all. Regardless of gender, race, language ability, or other evident differences among students, staff try to engage students who appear isolated; they do not favor (or ignore) a particular student or small cluster of students.		Verbally recognize youth's efforts and accomplishments. Staff explicitly acknowledge youth's participation and progress to motivate them using praise, encouragement, and/or constructive guidance/modeling. (Must involve verbal statements not just implied affirmation.)
	Show positive affect toward youth. Staff tone is caring and friendly; they use positive language, smile, laugh, or share good-natured jokes. They refrain from threats, cutting sarcasm, or harsh criticism. If no verbal interaction is necessary, staff demonstrate a positive and caring affect toward youth.		Assist youth without taking control. Staff refrain from taking over a task or doing the work for the youth. They coach, demonstrate, or employ scaffolding techniques that help youth to gain a better understanding of a concept or complete an action on their own. This assistance goes beyond checking that work is completed.
	Attentively listen to and/or observe youth. Staff look at youth when they speak and acknowledge what they have said by responding and/or reacting verbally or nonverbally. They pay attention to youth as they complete tasks and are interested in what youth are saying/doing.		Ask youth to expand upon their answers and ideas. Staff encourage youth to explain their answers, to give evidence, or suggest conclusions. They ask youth "why," "how," and "if" questions to get youth to expand, explore, better clarify, articulate, or concretize their thoughts/ideas. This item goes beyond basic Q&A.
	Encourage youth to share their ideas, opinions, and concerns about the content of the activity. Staff actively elicit youth ideas, opinions, and concerns on the activity content through discussion and/or writing. This item goes beyond basic Q&A to fully engage with youth's ideas and thinking.		Challenge youth to move beyond their current level of competency. Staff give constructive feedback that is designed to motivate youth, to set a higher standard, and meant to help youth gauge their progress. Staff help youth determine ways to push themselves intellectually, creatively, and/or physically.
	Engage personally with youth. Staff show a personal interest in youth as individuals, ask about their interests, and engage in discussion about events in their lives. This goes beyond content-based discussions to include personal interest and demonstrate caring by the adults.		Employ varied teaching strategies. To engage students and/or reach those with different learning styles, staff use diverse instructional strategies, which may include: direct instruction, coaching, modeling, demonstrating, or others. Varied instructional strategies can occur simultaneously <u>and/or</u> sequentially within the observation period.
	Guide positive peer interactions. The lesson structure/content explicitly encourages positive relationships/interactions and/or teaches interpersonal skills. May involve staff explaining or through planned activity content why negative behavior (e.g., bullying, teasing, etc.) is unacceptable and offering constructive behavior alternatives. However, this item does not refer to behavior management, as described above (see item K).		Plan for/ask youth to work together. Staff structure activities so that youth work cooperatively to solve problems, and/or accomplish tasks. The focus of the activity is youth-to-youth, rather than youth-to-staff. This item goes beyond staff-assigned teams for competitive games and sports. In the case of staff-assigned teams, staff actively encourage youth to collaborate, plan, devise strategies, etc.
CONTENT AND STRUCTURE: <u>ACTIVITY</u> (Note: When homework is the observed activity, do not score these indicators.)			
	Is well organized. Activity has clear (implicitly or explicitly stated) goals/objectives; there is evidence of a clear lesson plan and process(es), and tasks can be conducted in the timeframe available. If special materials are needed, they are prepared and available.		Involves the practice/a progression of skills. Activity involves practicing skills needed to complete tasks. If a long-term project, youth's activity on the project provides the opportunity to apply or expand skills or techniques previously learned.
	Challenges students intellectually, creatively, developmentally, and/or physically. Activity's level of challenge is not so difficult that youth have trouble participating successfully and not so easy that youth complete tasks routinely, without thought, and become restless/disengaged.		Requires analytic thinking. Activity calls on students to think about and solve meaningful problems and/or juggle multiple activities or strategies/dimensions to accomplish a task. For example, the activity requires youth to think about two or more ideas, and/or understand and apply sequencing or patterns. This can apply to complex dance, arts, theater, or sports moves, routines, or strategies.

OST ACADEMIC AND TECHNOLOGY FEATURES

RATINGS:

Not Present. Activity did not occur at all.

Present. Feature is evident during the activity, although it may not have been a central goal of the activity; or the feature is addressed directly by the assignment or in staff statements or instructions.

Observer's Initials:	Site Name: Observation #:	Activity Name
----------------------	------------------------------	---------------

LITERACY FEATURES

☐ If this activity/lesson is NOT literacy-focused, mark the box and move to the next section.

In this literacy activity, students:

Present Not Present

- | | | |
|---|--------------------------|--------------------------|
| a. Work on original writing | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Work on a reading workbook, worksheet, or quiz | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Read aloud to peers or staff | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Read books independently | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Work on understanding new words/word attack skills | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Discuss the style or structure of literacy activities (e.g., book, poetry, drama, video, other media, etc.) | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Discuss interpretations, make predictions, or draw inferences from literacy activities (e.g., book, poetry, drama, video, other media, etc.) | <input type="checkbox"/> | <input type="checkbox"/> |

MATHEMATICS FEATURES

☐ If this activity/lesson is NOT mathematics-focused, mark the box and move to the next section.

In this mathematics activity/lesson, students:

Present Not Present

- | | | |
|--|--------------------------|--------------------------|
| a. Practice basic whole number math facts/operations (e.g., addition, subtraction, multiplication, division) | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Work on a mathematics workbook, worksheet, or quiz | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Work on problems using fractions or decimals, etc. | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Work on problems using algebra, geometry/measurement, or data analysis | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Use manipulatives, mathematics charts, or other tools to solve problems | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Explain the reasoning behind how a problem is solved | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Make charts, tables, or graphs | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Complete open-ended math problems requiring youth to determine method | <input type="checkbox"/> | <input type="checkbox"/> |

USE OF TECHNOLOGY

☐ If technology is NOT used in this activity/lesson, mark the box and move to the next section.

If computers are used, how many computers are being used during this observation? _____

In this activity, students use:

Not at all L/T half the group M/T half the group Almost all

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Internet search tools (e.g., Google, Yahoo!) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Spreadsheet programs (e.g., Excel) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Word processing program (e.g., Microsoft Word) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Presentation software (e.g., PowerPoint) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Drill and practice software for reading (e.g., Destination Reading, READ 180) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Drill and practice software for mathematics (e.g., Achieve Now, SuccessMaker) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Calculators | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Digital cameras or video recording/editing equipment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Other (describe below) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

--

ENVIRONMENTAL CONTEXT

1. Is the level of adult supervision appropriate to activity and age group?

Yes

No

If no: →Why not?

2. Is the work space conducive to the activity?

Yes

No

If no: →Why not?

3. Are necessary materials available and in sufficient supply?

Yes

No

If no: →Why not?

OBSERVER'S SYNTHESIS AND RATING

On a 1-7 scale, rate the extent to which this activity demonstrates these features:

Element	OBSERVER'S SYNTHESIS	RATING
SEQUENCED: Activity builds progressively more sequenced and advanced skills and knowledge and challenges youth to achieve clear goals.		
ACTIVE: Youth engage actively in learning. They lead/participate in discussions, develop or research a product, contribute original ideas, collaborate, take on leadership roles, and/or are oriented toward completing tasks.		
PERSONALLY FOCUSED: Actively strengthens relationships among youth and between youth and staff.		
EXPLICIT: The activity explicitly targets specific learning and/or developmental goals		

OBSERVER'S NOTES

Observer's Initials:	Site Name: Observation #:	Activity Name:
SEQUENCED: The activity builds progressively sequenced and advanced skills and knowledge and challenge youth to achieve goals.		ACTIVE: Youth actively in learning. They lead/participate in discussions, develop or research a product, contribute their original ideas, work together, take on leadership roles, and/or are highly oriented toward completing tasks.
PERSONALLY FOCUSED: The activity strengthens relationships among youth and between youth and staff.		EXPLICIT: The activity explicitly targets specific learning and/or developmental goals.

APPENDIX G-5

ADDENDUM

This Addendum to the Instructional Services Agreement for Proportionate Share of IDEA-B Funds for Non-Public School Students with Disabilities ("Agreement") is made and entered into as of this 29th day of March, 2017 between Monmouth-Ocean Educational Services Commission ("MOESC") and the Board of Education of Long Branch ("Board of Education").

RECITALS:

A. Having agreed pursuant to the Agreement dated, March 29, 2017, MOESC provides services to students with disabilities as specified by the IDEA Part B Program ("Program") and as directed by the Board of Education.

B. To satisfy the Program requirements, the Parties hereby enter into this Addendum to modify and amend Paragraph 3a. of the Agreement to stipulate that MOESC shall reflect on its monthly invoices a maximum six percent (6%) administrative fee.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein set forth, the Board of Education and the MOESC agree that the MOESC invoices shall reflect a six percent (6%) administrative fee for the Program services, which billing shall be submitted in accordance with Paragraph 3a. of the Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals, the day and year first above written.

MONMOUTH-OCEAN
EDUCATIONAL SERVICES
COMMISSION

Kathleen Mandeville, Board Secretary

By: _____
MOESC Board President

Attest:

LONG BRANCH BOARD OF
EDUCATION

By: _____

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

CRISTINA BENANTI, Lenna W. Conrow School teacher, effective September 1, 2017.

JILL CARERI, Middle School teacher, effective March 27, 2017.

KRISTIN CICCONE, Gregory School teacher, effective September 1, 2017.

TRACEY CISTARO, Morris Avenue School, teacher effective March 6, 2017.

JEANA COLLINS, Lenna W. Conrow School teacher, effective September 1, 2017.

GINA CROUCH, High School teacher, effective April 5, 2017.

DONNA CRUPI, Middle School teacher, effective April 3, 2017.

OSWALDO DEASSIS, George L. Catrambone School custodian, effective January 16, 2017.

SARA HARRIS, Middle School teacher, effective April 5, 2017.

AMANDA LISKA, George L. Catrambone School teacher, effective September 1, 2017.

ESTHER MORALES, Middle School instructional assistant, effective March 8, 2017.

DAWN PALERMO, A.A. Anastasia School instructional assistant, effective March 8, 2017.

LISANN PERRULLI, Lenna W. Conrow School instructional assistant, effective March 13, 2017.

JENNIFER RETTINO, Morris Avenue School teacher, effective March 14, 2017.

MEREDITH RIDDLE, Middle School teacher, effective March 13, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

JILL CARERI, Middle School teacher, from March 3, 2017 to March 24, 2017.

HELEN HENRY, Lenna W. Conrow School instructional assistant, from February 7, 2017 to February 22, 2017.

LISANN PERRULLI, Lenna W. Conrow School instructional assistant, from February 27, 2017 to March 8, 2017.

JENNIFER RETTINO, Morris Avenue School teacher, from February 28, 2017 to March 3, 2017.

MEREDITH RIDDLE, Middle School teacher, from February 13, 2017 to March 10, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

HELEN HENRY, Lenna W. Conrow School instructional assistant, from February 23, 2017 to March 13, 2017.

LISANN PERRULLI, Lenna W. Conrow School instructional assistant, from March 9, 2017 to March 10, 2017.

JENNIFER RETTINO, Morris Avenue School teacher, from March 6, 2017 to March 13, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

JOANNA CRISTOFARO, Audrey W. Clark School instructional assistant, from February 4, 2017 to February 8, 2017.

HELEN HENRY, Lenna W. Conrow School instructional assistant, from March 14, 2017 to June 30, 2017.

DAWN PALERMO, A.A. Anastasia School instructional assistant, from February 22, 2017 to March 7, 2017.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

DONNA CRUPI, Middle School teacher, from February 13, 2017 to February 28, 2017.

EXTENSION FAMILY/MEDICAL LEAVE OF ABSENCE WITHOUT PAY

DONNA CRUPI, Middle School teacher, from March 1, 2017 to April 2, 2017.

NEFELI COLEMAN, Morris Avenue School instructional assistant, from December 24, 2016 to May 31, 2017.

FAMILY/MEDICAL LEAVE OF ABSENCE USING PAID DAYS

TRACEY CISTARO, Morris Avenue School teacher, from February 27, 2017 to March 3, 2017.

FAMILY/MEDICAL INTERMITTENT LEAVE OF ABSENCE USING PAID DAYS

JOLIE DELLA VALLE, Gregory School teacher, for March 29, 2017, April 5, 2017, April 19, 2017, April 26, 2017 and May 3, 2017.

FAMILY/MEDICAL INTERMITTENT LEAVE OF ABSENCE WITHOUT PAY

JOLIE DELLA VALLE, Gregory School teacher, for May 10, 2017, May 17, 2017 and May 24, 2017.

MILITARY INTERMITTENT LEAVE OF ABSENCE WITHOUT PAY

ANGELA OLIVADOTTI, Gregory School instructional assistant, from February 13, 2017 to April 3, 2017.

CONFERENCES

APPENDIX H-2

Note: The following staff members are being approved only for registration and mileage (not to exceed \$.31 per mile) in accordance with State Circular Letter 12-14-OMB, which states that overnight travel within certain areas is no longer subject to reimbursement. Additionally, meals not associated with overnight travel will not be reimbursed:

Jessica Alonzo **\$245.00**

Fifth Grade Teacher, to attend the Maximize Success for your Struggling Readers, sponsored by Bureau of Education & Research to be held at the Sheraton, Eatontown, NJ on May 9, 2017 (ACCT: #15-000-240-500-390-03-44)

Meghan (McCarthy) Amendola **\$175.00**

School Psychologist, to attend the New Jersey Association of School Psychologists Spring Conference sponsored by NJASP to be held at the Holiday Inn East Windsor, East Windsor, NJ on May 5, 2017 (ACCT#: 20-251-200-500-251-20-00).

James Anthony **\$199.00**

High School Algebra Teacher, to attend the New Jersey Teachers of English to Speakers of Other Languages Spring Conference sponsored by NJTESOL to be held in Hyatt Regency Hotel, New Brunswick, NJ on June 2, 2017 (ACCT#:15-000-223-500-167-01-44).

Bridgette Burt **\$211.00**

Funded Grant Supervisor, to attend the Garden State Summit featuring Google for Education sponsored by Georgian Court University & Kiker Learning Instructional Technology & Design to be held in Georgian Court University, Lakewood, NJ on June 7, 2017 (ACCT#: 11-000-230-585-390-12-44)

Jennifer Castro **not to exceed \$1100.00**

L.D.T.C. to attend the VB-MAPP Training (A Behavioral Approach to Language Assessment and Intervention for Children with Autism) sponsored by BGF Performance Systems, LLC to be held in Chicago Marriott O'Hare, Chicago, IL on May 3-6, 2017 (ACCT#: 20-251-200-500-251-20-00)

JanetLynn Dudick, Ph. D. **not to exceed \$1300.00**

Assistant Superintendent for Pupil Personnel Services, to attend the VB-MAPP Training (A Behavioral Approach to Language Assessment and Intervention for Children with Autism) sponsored by BGF Performance Systems, LLC to be held in Chicago Marriott O'Hare, Chicago, IL on May 3-6, 2017 (ACCT#:11-000-230-585-390-12-44)

James Falco **\$175.00**

High School Student Facilitator, to attend the Garden State Summit featuring Google for Education sponsored by Georgian Court University and Kiker Learning Instructional Technology & Design to be held in Georgian Court University, Lakewood, NJ on June 7, 2017 (ACCT#: 15-000-223-500-167-01-44).

CONFERENCES

APPENDIX H-2

Samilia Gharthey-Sam

\$240.00

School Based Youth Mental Health Counselor, to attend the Managing Differences & Difficult/ Supervisees & Legal and Ethical Issues in Clinical Supervision sponsored by Rutgers University School of Social Work Continuing Education to be held Rutgers School of Social Work, New Brunswick, NJ on April 19 and 20, 2017 (ACCT # 11-000-231-500-904-12-44).

Angeline Harris

not to exceed \$201.00

Hand in Hand Program Manager, to attend Coalition of Infant/Toddler Education 32nd Annual Conference sponsored by Coalition of Infant/Toddler Education (CITE) to be held Harrah's Conference Center, Atlantic City, NJ on April 8, 2017 (ACCT#: 11-800-330-500-060-12-44).

Michael Salvatore, PH.D

\$525.00

Superintendent of Schools, to attend NJASA/NJAPSA Spring Leadership Conference 2017 sponsored by New Jersey Association of School Administrators and New Jersey Association of Pupil Services Administrators to be held at Caesars, Atlantic City, NJ on May 17-19, 2017 (ACCT: #11-000-230-585-390-12-44)

Alyson Stagich

not to exceed \$297.00

Third Grade Teacher, to attend the New Jersey Teachers of English to Speakers of Other Languages Spring Conference sponsored by NJTESOL to be held in Hyatt Regency Hotel, New Brunswick, NJ on June 2, 2017 (ACCT#: 11-000-223-500-202-12-44).

Jennifer Steffich

not to exceed \$1100.00

Supervisor for Special Services, to attend the VB-MAPP Training (A Behavioral Approach to Language Assessment and Intervention for Children with Autism) sponsored by BGF Performance Systems, LLC to be held in Chicago Marriott O'Hare, Chicago, IL on May 3-6, 2017 (ACCT#: 11-000-230-585-390-12-44)

Renee Whelan

not to exceed \$600.00

Director of Early Childhood, to attend Think Tank Session for Equity Starts Early sponsored by Council of Chief State School Officers (CCSSO) to be held in Washington, DC on April 11, 2017 (ACCT#: 11-000-230-585-390-12-44).

Monthly HIB Report

Reporting Period - February 22, 2017 – March 28, 2017

Summary:

Total: Four (4) HIB investigations, two (2) confirmed

High School

Two (2) investigations, zero (0) confirmed as HIB

Middle School

Two (2) investigations, two (2) incidents confirmed as HIB

PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION

PLACEMENT OF STUDENTS ON HOME INSTRUCTION

ID #6700233763, Non- Classified Student

NOTE: Student has been placed on Home Instruction due to an administrative request.

ID #2396106620, Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 2/21/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID #9094491374, Non-Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 2/18/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID #7978039133, Non- Classified Student

NOTE: Student has been placed on Home Instruction due to an administrative request.

ID #9667846143, Non- Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 3/2/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

ID #4964547856, Non-Classified Student

NOTE: Student has been placed on Home Instruction due to an administrative request.

ID #1541692271, Non- Classified Student

NOTE: Student has been placed on Home Instruction due to a medical condition.

ID #1359843677, Non-Classified Student

NOTE: Student has been admitted to the Children's Crisis Intervention Unit of Monmouth Medical Center on 3/7/17 Education Inc. is the contracted provider of Instruction. The Instruction cost will be billed at the rate of \$49.00/hour for 10 hours per week.

TERMINATION OF STUDENTS ON HOME INSTRUCTION

ID #4772959297, Classified Student

NOTE: Student has been cleared to return back to school.

ID #4995140861, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID #2396106620, Classified Student

NOTE: Student has been cleared to return back to school.

TERMINATION OF STUDENTS ON HOME INSTRUCTION (continued)

ID #6700233763, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID #9094491374, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID #3404184686, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID #7978039133, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID #1359843677, Non-Classified Student

NOTE: Student has been cleared to return back to school.

ID #9667846143, Non- Classified Student

NOTE: Student has been cleared to return back to school.

ID #4964547856, Non-Classified Student

NOTE: Student has been cleared to return back to school.